



...COLLEGE IS POSSIBLE FOR ALL MONTANA STUDENTS

To: GEAR UP School Management Teams  
From: Montana GEAR UP School Grant Managers, Sara Berg and Justine Jam  
Date: April 13, 2009  
Re: GEAR UP Implementation Plan Resource Guide & 09-10 Instructions

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Enclosed is the new Implementation Plan Resource Guide designed to assist GEAR UP School Management Teams in the writing and development of their annual Implementation Plans (IP). The purpose of the resource guide is to streamline the IP process, make it more user-friendly, generate activity ideas for schools, and provide written samples for measurable plan and targets. This guide is meant to be an evolving document as our student cohort changes and new activities emerge. Please insert this document in Section 1 of your Technical Assistance Manual, immediately following page 1.4.2.2.

The Implementation Plan Resource Guide provides a list of activities and sample plan and targets for each objective under Montana GEAR UP's three main goals. If a school management team determines that their school will implement a listed activity, they may copy the sample plan and target, paste it into the correct area of the Implementation Plan and then add their school's appropriate information in the blanks. Some of the blanks will either list what should be included (e.g. numbers or percentages, grades, staff position, name of class, etc.) or it will not contain any information, and you can simply select from the bulleted list(s) below it or add or your own information. Examples of staff position include liaison, counselor, administrator, math teacher, etc. Schools are free to edit and add information to the sample plan and target to fit their individualized activity. By using the provided sample plan and targets, we hope to considerably reduce requested revisions to your IP. School Grant Managers will accept them as is if the blanks are correctly and realistically completed.

The 09-10 Implementation Plan has undergone the following changes:

- The signature page requires high school personnel signatures. It should be completed and returned following School Grant Manager's approval of your IP and budget, NOT with the draft documents.
- The main activities under the objectives have corresponding letters instead of numbers and the examples of activities have been removed from the IP document and are listed in the resource guide.
- Goal 1, Objective 1.2.1, *Cultural and poverty awareness professional development for school staff or other plans to raise staff expectations of students*, has been moved to Goal 3, Objective 3.1. C & D.

- Goal 3, Objective 3.1.2 and 3.1.3, *Student completion of Pre-Algebra & Algebra*, were deleted. This information will be tracked in GEARS.
- Goal 3, Objective 3.2.1 A, *Dropout prevention activities*, was moved and combined with 3.1.B.
- Goal 3, Objective 3.1.8, *Student proficiency in reading and/or math tests*, was separated into 3.1 G and H.
- Goal 3, Objective 3.1.9, *Use of interactive and web-based applications & courses*, was removed; this information is covered in other objectives.

Your IP needs to be developed by your school's GEAR UP management team and address activities for students in grades 7-11. With over half of the cohort students in high school, at least fifty percent of your GEAR UP award is expected to be dedicated to the high school cohort. Your IP should include activities to address each of the three GEAR UP goals; they do not have to be funded by Montana GEAR UP to be included in the IP. If you are unsure where an activity should go in the IP, please refer to your resource guide. Include your school's current status and anticipated status for May 2010. Send your completed draft IP and budget to your School Grant Manager by May 15 for review and any necessary revisions. If you have any questions, please contact your School Grant Manager.

# THE IMPLEMENTATION PLAN RESOURCE GUIDE

## GOAL 1: EARLY COLLEGE AND CAREER AWARENESS ACTIVITIES

### Objective 1.1 - Increase student & family knowledge of postsecondary education preparation

#### A. Information to students on postsecondary academic preparation

EXPLORE	<ul style="list-style-type: none"> <li>• ___ % of 8th grade students will complete an EXPLORE pre-test activity of _____ in <u>(name of class)</u> class coordinated by the <u>(staff position)</u>.             <ul style="list-style-type: none"> <li>▪ My Life in 10 Years</li> <li>▪ a power point presentation</li> <li>▪ test preparation</li> </ul> </li> <li>• ___ % of 8th grade students will complete the EXPLORE assessment. The <u>(staff position)</u> will provide the core subject and the World of Work career results to all students during _____.             <ul style="list-style-type: none"> <li>▪ name of class</li> <li>▪ individual meetings</li> <li>▪ a student/parent workshop</li> </ul> </li> <li>• ___ % of 8<sup>th</sup> grade students will complete a _____ to measure an understanding of how the EXPLORE scores relate to individual career/work preferences.             <ul style="list-style-type: none"> <li>▪ graded classroom assignment</li> <li>▪ power point presentation</li> </ul> </li> </ul> <p>For more information go to: <a href="http://www.act.org/explore.index.html">www.act.org/explore.index.html</a></p>
PLAN	<ul style="list-style-type: none"> <li>• ___ % of 10<sup>th</sup> grade students will complete the PLAN assessment. The <u>(staff position)</u> will provide the core subject results to all students during _____.             <ul style="list-style-type: none"> <li>▪ name of class</li> <li>▪ individual meetings</li> <li>▪ a student/parent workshop</li> </ul> </li> </ul> <p>For more information go to: <a href="http://www.act.org/plan/index/html">www.act.org/plan/index/html</a></p>
ACT	<ul style="list-style-type: none"> <li>• ACT online test preparation will be available for 100% of students through the <u>(staff position)</u>.</li> </ul> <p>For additional ideas go to: <a href="http://www.act.org/aap/">www.act.org/aap/</a></p> <ul style="list-style-type: none"> <li>• ___ % of 11<sup>th</sup> grade students will complete the ACT. The <u>(staff position)</u> will review results with students during _____.             <ul style="list-style-type: none"> <li>▪ name of class</li> <li>▪ individual meetings</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>▪ a student/parent workshop</li> </ul> <p>For more information go to: <a href="http://www.actstudent.org/index">www.actstudent.org/index</a></p>
PSAT	<ul style="list-style-type: none"> <li>• ___ % of ___ grade students will complete the PSAT. The (<i>staff position</i>) will review results with students during _____.</li> </ul> <ul style="list-style-type: none"> <li>▪ name of class</li> <li>▪ individual meetings</li> <li>▪ a student/parent workshop</li> </ul> <p>For more information go to: <a href="http://www.collegeboard.com/student/testing/psat/reg.html">www.collegeboard.com/student/testing/psat/reg.html</a></p>
SAT	<ul style="list-style-type: none"> <li>• ___ % of 11<sup>th</sup> grade students will complete the SAT. The (<i>staff position</i>) will review results with students during _____.</li> </ul> <ul style="list-style-type: none"> <li>▪ name of class</li> <li>▪ individual meetings</li> <li>▪ a student/parent workshop</li> </ul> <p>For more information go to: <a href="http://www.collegeboard.com">www.collegeboard.com</a></p>
High School Graduation Requirements	<ul style="list-style-type: none"> <li>• ___ % of ___ grade students will review high school graduation requirements with the (<i>staff position</i>) during _____.</li> </ul> <ul style="list-style-type: none"> <li>▪ advising</li> <li>▪ orientation</li> <li>▪ registration</li> </ul>
College Prep & Rigorous Core Requirement – Plan of Study	<ul style="list-style-type: none"> <li>• 100% of (<i>MS</i>) grade students will receive _____ on college prep and rigorous core requirements from the (<i>staff position</i>) during (<i>name of class</i>) class. Students will _____.</li> </ul> <ul style="list-style-type: none"> <li>▪ a presentation</li> <li>▪ written material</li> </ul> <ul style="list-style-type: none"> <li>❖ take a pre and post-test for understanding</li> <li>❖ demonstrate understanding through class discussion</li> </ul> <ul style="list-style-type: none"> <li>• ___ % of (<i>HS</i>) grade students will learn and review college prep and rigorous core requirements during (<i>name of class</i>) class with the (<i>staff position</i>). Students will _____.</li> </ul> <ul style="list-style-type: none"> <li>▪ review their transcripts</li> <li>▪ develop/update their plan of study</li> </ul> <ul style="list-style-type: none"> <li>• ___ % of ___ grade students will receive information on dual credit, AP coursework, honors courses and eligibility requirements from the (<i>staff position</i>) through _____ during (<i>name of class</i>) class.</li> </ul> <ul style="list-style-type: none"> <li>▪ a presentation</li> </ul>

	<ul style="list-style-type: none"> <li>▪ written material</li> <li>▪ advising</li> <li>▪ orientation</li> <li>▪ registration</li> </ul>
<b><i>B. Information to parents on postsecondary academic preparation</i></b>	
EXPLORE	<ul style="list-style-type: none"> <li>• (<u>#/All</u>) of 8th grade parents will receive EXPLORE test information and results from the (<u>staff position</u>) through _____.</li> </ul> <ul style="list-style-type: none"> <li>▪ a parent workshop</li> <li>▪ individual meetings</li> <li>▪ letters mailed home</li> </ul> <p>For more information go to the EXPLORE Parent Site: <a href="http://www.act.org/path/parent/">http://www.act.org/path/parent/</a></p>
PLAN	<ul style="list-style-type: none"> <li>• (<u>#/All</u>) % of 10<sup>th</sup> grade parents will receive PLAN test information and results from the (<u>staff position</u>) through _____.</li> </ul> <ul style="list-style-type: none"> <li>▪ a parent workshop</li> <li>▪ individual meetings</li> <li>▪ letters mailed home</li> </ul> <p>For more information go to the PLAN Parent Site: <a href="http://www.act.org/path/parent/">http://www.act.org/path/parent/</a></p>
ACT, PSAT, SAT	<ul style="list-style-type: none"> <li>• (<u>#/All</u>) of ___ grade parents will be provided testing and college requirement information about (<u>the name of test</u>) through _____.</li> </ul> <ul style="list-style-type: none"> <li>▪ the school newsletter</li> <li>▪ a parent night</li> <li>▪ flyers sent home</li> </ul> <p>For more information go to: <a href="http://www.knowhow2gomontana.org">www.knowhow2gomontana.org</a></p>
Parent Teacher Conferences	<ul style="list-style-type: none"> <li>• (<u>#</u>) of the ___ grade students will participate in student-led parent teacher conferences to inform their parents of college preparation information. (<u>Daycare/Dinner/Transportation</u>) will be provided to increase participation.)</li> </ul>
Information on High School Graduation Requirements	<ul style="list-style-type: none"> <li>• (<u>#</u>) of the ___ grade parents will receive information on high school graduation requirements from the (<u>staff position</u>) through _____.</li> </ul> <ul style="list-style-type: none"> <li>▪ parent-teacher conferences</li> <li>▪ a parent night</li> <li>▪ a family night</li> <li>▪ a parent newsletter</li> <li>▪ a transition to high school activity</li> <li>▪ the student handbook</li> </ul>
Information on College Prep & Rigorous Core Requirements	<ul style="list-style-type: none"> <li>• ___ % of the ___ grade parents will receive information on college prep and rigorous core requirements, and eligibility for dual credit, AP coursework, and honors courses from the (<u>staff position</u>) during _____.</li> </ul> <ul style="list-style-type: none"> <li>▪ parent-teacher conferences</li> <li>▪ a parent night</li> </ul>

	<ul style="list-style-type: none"> <li>▪ a family night</li> <li>▪ a parent newsletter</li> <li>▪ a transition to high school activity</li> <li>▪ the student handbook</li> </ul>
<b>C. Other parental involvement efforts.</b>	
Parent Survey	<ul style="list-style-type: none"> <li>• At least 80% of GEAR UP parents will complete and return the GEAR UP parent surveys by the December deadline.</li> </ul>
Newsletter	<ul style="list-style-type: none"> <li>• The (<i>staff position</i>) will provide an article in the monthly school newsletter regarding postsecondary education information/activities. The newsletter will be mailed to 100% of parents.</li> </ul>
PASS	<ul style="list-style-type: none"> <li>• 100% of the ___ grade parents will be personally contacted by a trained PASS recruiter by (<i>date</i>). (<i>#</i>) parents will attend the seven week Parents of Academically Successful Students (PASS) course scheduled for (<i>time of year</i>).</li> </ul>
MCIS / Career & College Electronic Resource	<ul style="list-style-type: none"> <li>• (<i>#</i>) of the ___ grade parents will attend an MCIS training session held by the (<i>staff position</i>) offered _____.</li> <li>▪ at parent-teacher conferences</li> <li>▪ at a family night</li> <li>▪ through individual meetings</li> </ul>
Campus Visit/Chaperone	<ul style="list-style-type: none"> <li>• (<i>#</i>) of the ___ grade parents will attend a college visit to (<i>name of college</i>), specifically tailored just for parents.</li> <li>• At least (<i>#</i>) of parent(s) will attend a scheduled college visit as a chaperone with the students.</li> </ul>
Family Nights/ Open House	<ul style="list-style-type: none"> <li>• The (<i>staff position</i>) will organize and schedule (<i>#</i>) family fun nights. Activities will include _____. ___ % of ___ grade parents will attend each night as evidenced by a sign-in sheet.</li> <li>▪ student presentations on GEAR UP activities</li> <li>▪ a showcase of student work</li> <li>▪ a demonstration of a science project</li> <li>▪ a motivational speaker to promote student academic success</li> <li>• (<i>Staff position</i>) will have a GEAR UP table at the open house and provide information on _____.</li> <li>▪ colleges</li> <li>▪ careers</li> <li>▪ GEAR UP activities</li> </ul> <p>(Refreshments and door prizes will be offered to increase participation.)</p>
Parent Center	<ul style="list-style-type: none"> <li>• The (<i>staff position</i>) will provide college and career information for the parent center and update it (<i>frequency</i>).</li> </ul>

**Objective 1.2 - Increase student level of college & career awareness**

**A. Student participation in college visits.**

College Visit	<ul style="list-style-type: none"> <li>• ___ % of ___ grade students will visit (<i>name of college</i>) for (<i>see activities on campus list</i>). Prior to the visit, students will (<i>see pre-visit activities list</i>). Upon completion, students will (<i>see post-visit activities list</i>).</li> <li>• Pre-visit activities <ul style="list-style-type: none"> <li>▪ participate in a classroom discussion</li> <li>▪ complete MCIS college research</li> <li>▪ generate questions for tour guide</li> <li>▪ take a virtual campus tour (knowhow2go)</li> <li>▪ do a web-based treasure hunt</li> </ul> </li> <li>• Activities on campus <ul style="list-style-type: none"> <li>▪ a tour (dorms, library, classrooms, financial aid office)</li> <li>▪ a meal</li> <li>▪ a meeting with an admissions officer</li> <li>▪ a lecture &amp; writing assessment</li> <li>▪ a tour of technology programs</li> <li>▪ observation of a college course</li> <li>▪ student activities</li> <li>▪ evening activities</li> <li>▪ a question and answer period</li> <li>▪ a scavenger hunt</li> <li>▪ a climbing wall experience</li> <li>▪ a Native American Club activity</li> <li>▪ a tour of the career center</li> <li>▪ program of study information</li> </ul> </li> <li>• Post-visit activities <ul style="list-style-type: none"> <li>▪ complete the Montana GEAR UP college visit survey</li> <li>▪ complete a essay/photo essay project</li> <li>▪ write a self-reflection report</li> <li>▪ participate in a class discussion/debriefing</li> <li>▪ do a power point presentations</li> <li>▪ send thank you notes</li> <li>▪ take a college quiz</li> <li>▪ fill out a practice college application</li> <li>▪ use pictures to create college recruiting posters</li> <li>▪ write in a journal</li> <li>▪ write a comparison paper on 2 types of postsecondary institutions</li> <li>▪ complete graded worksheets</li> <li>▪ complete word searches and puzzles</li> <li>▪ interview parent chaperone</li> </ul> </li> </ul>
<b>B. Professional development for school staff on career and college counseling</b>	
Professional Development for	<ul style="list-style-type: none"> <li>• (#) (<i>staff position</i>) will attend the _____.</li> </ul>

School Staff on Career and College Counseling	<ul style="list-style-type: none"> <li>▪ MPSEOC workshop</li> <li>▪ MSCA conference</li> <li>▪ ACT educator workshop</li> <li>▪ REAL Game training</li> <li>▪ GEAR UP fall conference</li> <li>▪ school sponsored professional development</li> </ul>
<b><i>C. Student participation in career and college awareness activities and/or curriculum other than college visits</i></b>	
MPSEOC College Tour	<ul style="list-style-type: none"> <li>• ___ % of 11th grade students will attend the MPSEOC college tour. Students will complete a post-tour assignment in their (<u><i>name of class</i></u>) class.</li> </ul>
Online Resources	<ul style="list-style-type: none"> <li>• ___ % of ___ grade students will utilize _____ to complete an _____, in (<u><i>name of class</i></u>) class which will be included in the student's (<u><i>hard copy/electronic</i></u>) portfolio. <ul style="list-style-type: none"> <li>▪ MCIS (<a href="http://www.smartaboutcollege.org">www.smartaboutcollege.org</a>)</li> <li>▪ KnowHow2Go (<a href="http://www.knowhow2go.org">www.knowhow2go.org</a> or <a href="http://www.knowhow2gomontana.org">www.knowhow2gomontana.org</a>)</li> <li>▪ Dictionary of Occupational Titles (<a href="http://www.occupationalinfo.org/terms">www.occupationalinfo.org/terms</a>)</li> <li>▪ Princeton Review Career Quiz (<a href="http://www.princetonreview.com">www.princetonreview.com</a>)</li> </ul> </li> <li>❖ interest inventory</li> <li>❖ skills inventory</li> <li>❖ personality quiz</li> <li>❖ career quiz</li> </ul>
Publications	<ul style="list-style-type: none"> <li>• 100% of ___ grade students will receive a copy of the _____ to begin developing a personal resource library. The (<u><i>staff position</i></u>) will utilize this resource with students (<u><i>frequency</i></u>) during their (<u><i>name of class</i></u>) class. <ul style="list-style-type: none"> <li>▪ <i>The Kids College Almanac</i></li> <li>▪ <i>The Young Person's Occupational Outlook Handbook Activities</i></li> <li>▪ <i>Get A Jump! West</i></li> <li>▪ The MPSEOC "Guide to Higher Education" (<a href="http://www.montanacolleges.com">www.montanacolleges.com</a>)</li> </ul> </li> </ul>
Guest Speakers	<ul style="list-style-type: none"> <li>• The (<u><i>staff position</i></u>) will arrange for _____ as guest speakers to present to the ___ grade students during their (<u><i>name of class</i></u>) class. 100% of students will complete a _____ on the presentation. <ul style="list-style-type: none"> <li>▪ business/professional members</li> <li>▪ college students</li> <li>▪ college representatives</li> <li>▪ high school alumni</li> </ul> </li> <li>❖ reflection essay</li> <li>❖ thank you note</li> <li>❖ class discussion</li> </ul>
College and Career Scrapbooking	<ul style="list-style-type: none"> <li>• (<u><i>MS</i></u>) grade students will complete a college &amp; career scrapbooking project during (<u><i>name of class/club</i></u>).</li> </ul>
Portfolio/efolio	<ul style="list-style-type: none"> <li>• ___ % of ___ grade students will begin to develop a portfolio in their (<u><i>name of class</i></u>) class.</li> </ul>

	<ul style="list-style-type: none"> <li>• ___ % of ___ grade students will update and add items to their portfolios throughout the year each (<i>frequency</i>) in their (<i>name of class</i>).</li> </ul>
Career Day/Fair	<ul style="list-style-type: none"> <li>• ___ % of ___ grade students will participate in the Career Day/Fair (<i>at location</i>). At least (#) business/professional community members will present to the students.</li> </ul>
Real Life/Be Real Game	<ul style="list-style-type: none"> <li>• ___ % of ___ grade students will participate in the (<i>Real Life/Be Real</i>) game throughout the course of the school year utilizing time during (<i>name of class</i>) class. The (<i>staff position</i>) will teach and monitor the progress of the students' completion.</li> </ul>
College and Career Games	<ul style="list-style-type: none"> <li>• ___ % of ___ grade students will play the _____ game during (<i>name of class</i>) class, directed by the (<i>staff position</i>). <ul style="list-style-type: none"> <li>▪ GPA game</li> <li>▪ Jeopardy</li> <li>▪ College Bingo</li> <li>▪ Career Candy Bar game</li> </ul> </li> </ul>
Career-based Field Trips	<ul style="list-style-type: none"> <li>• All ___ grade students will participate in (#) career based field trips to (<i>location</i>). Prior to the field trips students will _____. After the field trips students will _____. <ul style="list-style-type: none"> <li>▪ research related careers</li> <li>▪ develop a list of questions</li> <li>▪ participate in classroom discussion</li> </ul> <ul style="list-style-type: none"> <li>❖ complete a reflection paper</li> <li>❖ complete an evaluation</li> <li>❖ write a thank you letter</li> <li>❖ participate in classroom discussion</li> </ul> </li> </ul>
Career and College Class	<ul style="list-style-type: none"> <li>• ___ % of ___ grade students will attend a (<i>name of class</i>) class for (<i>frequency</i>). The (<i>staff position</i>) will teach the class.</li> </ul>
CollegeEd	<ul style="list-style-type: none"> <li>• All ___ grade students will participate in a (<i>frequency</i>) CollegeEd program during (<i>name of class</i>) class. The (<i>staff position</i>) will teach and monitor the program. ___ % of students will complete all assignments with a ___ % or better.</li> </ul>
Class Discussions with Counselor	<ul style="list-style-type: none"> <li>• The counselor will visit the ___ grade (<i>name of class</i>) classroom (<i>frequency</i>) to discuss college/career information and promote awareness.</li> </ul>
Produce DVD / Power Point	<ul style="list-style-type: none"> <li>• ___ % of ___ grade students will _____ in their (<i>name of class</i>) class. Presentations will be made _____. <ul style="list-style-type: none"> <li>▪ create a college/career power point presentation</li> <li>▪ design a college/career DVD</li> </ul> <ul style="list-style-type: none"> <li>❖ to their peers</li> <li>❖ to the lower grade students</li> <li>❖ to the school board</li> <li>❖ at parent's night</li> </ul> </li> </ul>
Showcase of Student Alumni and Staff	<ul style="list-style-type: none"> <li>• ___ grade students will create and maintain _____ in their (<i>name of class</i>) class. <ul style="list-style-type: none"> <li>▪ an alumni bulletin board</li> <li>▪ a school newsletter highlighting staff's college experiences</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>▪ a webpage with alumni/staff highlights</li> <li>• The (<i>staff position</i>) will provide _____ for all (<i>middle, high</i>) school teachers to display in their classroom to promote a college-going culture. <ul style="list-style-type: none"> <li>▪ college pennants</li> <li>▪ diploma frames</li> <li>▪ wear your college colors days</li> </ul> </li> </ul>
<b><i>D. Community, business, and organization involvement in and partnership with schools</i></b>	
Community Service Partnerships	<ul style="list-style-type: none"> <li>• ___ % grade students will meet with (<i>name of community organization/club</i>) for a presentation of community service ideas. Students will select a project and (<i>staff position</i>) will monitor the project. Upon completion, students will _____.</li> <li>▪ write a reflection paper</li> <li>▪ submit a time log</li> <li>▪ update their portfolio</li> <li>▪ give a presentation</li> <li>▪ participate in a class discussion</li> </ul>
Community Work Experience Partnerships	<ul style="list-style-type: none"> <li>• ___ % of ___ grade students will participate in a _____ in a career area of interest, monitored by the (<i>staff position</i>). Upon completion, students will _____.</li> <li>▪ job shadow</li> <li>▪ internship</li> <li>▪ volunteer program</li> <li>▪ work-based experience</li> <li>❖ write a reflection paper</li> <li>❖ submit a time log</li> <li>❖ update their portfolio</li> <li>❖ give a presentation</li> <li>❖ participate in a class discussion</li> </ul>
Community Cultural Partnerships	<ul style="list-style-type: none"> <li>• ___ % of ___ grade students will participate in _____. Upon completion students will _____.</li> <li>▪ a community/school pow wow</li> <li>▪ a drumming activity</li> <li>▪ an elder presentation</li> <li>▪ a tribal council meeting</li> <li>❖ write a reflection paper</li> <li>❖ participate in a class discussion</li> </ul>

**GOAL 2: TO PROVIDE FINANCIAL AID AWARENESS, PLANNING, AND SCHOLARSHIPS  
TO GEAR UP STUDENTS**

**Objective 2.1 – Increase student and family knowledge of postsecondary education financing**

***A. Student participation in financial aid awareness and planning activities and/or curriculum***

<i>Activity</i>	<i>Plan &amp; Target</i>
Financial Aid Awareness Presentations	<ul style="list-style-type: none"> <li>● All 7<sup>th</sup> &amp; 8<sup>th</sup> grade students will participate in a financial aid awareness presentation by the Montana GEAR UP Financial Aid Manager. All of the students will complete a survey following the presentation.</li> <li>● ___ % of ___ grade students will participate in a financial aid presentation by _____ and complete _____ following the presentation. <ul style="list-style-type: none"> <li>▪ a college representative</li> <li>▪ a Student Assistance Foundation (SAF) Campus Outreach Manager</li> <li>▪ the school counselor</li> </ul> </li> <li>❖ a survey</li> <li>❖ a quiz</li> <li>❖ a related assignment</li> </ul>
FAFSA Preparation	<ul style="list-style-type: none"> <li>● ___ % of ___ grade students will complete a mock FAFSA in <i>(name of class)</i> class.</li> <li>● ___ % of 11<sup>th</sup> grade students will be introduced to the FAFSA4caster website (<a href="http://www.fafsa4caster.ed.gov">www.fafsa4caster.ed.gov</a>) and will create a login account during <i>(name of class or event)</i> coordinated by <i>(staff position)</i>.</li> </ul>
Financial / Budgeting Games and Activities	<ul style="list-style-type: none"> <li>● ___ grade students will play/complete _____ during their <i>(name of class)</i> class. <ul style="list-style-type: none"> <li>▪ the M &amp; M Budgeting Game</li> <li>▪ an online scholarship profile</li> <li>▪ Financial Literacy Bingo</li> <li>▪ Financial Aid Jeopardy</li> <li>▪ a college cost comparison worksheet</li> <li>▪ an interview of a current college student about their experience with financial aid</li> </ul> </li> </ul>
Financial Literacy Curriculum and Awareness	<ul style="list-style-type: none"> <li>● 100% of ___ grade students will participate in financial literacy education using _____ curriculum as part of their <i>(name of class)</i> class. <ul style="list-style-type: none"> <li>▪ NACAC: <a href="http://www.nacacnet.org/PublicationsResources/Marketplace/Pages/GuidingEducation.aspx">www.nacacnet.org/PublicationsResources/Marketplace/Pages/GuidingEducation.aspx</a></li> <li>▪ Jump Start: <a href="http://www.jumpstart.org">www.jumpstart.org</a></li> </ul> </li> <li>● ___ % of ___ grade students will attend a financial literacy presentation by _____ presenting on _____.</li> <li>▪ Consumer Credit Counseling</li> </ul>

	<ul style="list-style-type: none"> <li>▪ the Montana Credit Union Network</li> <li>▪ the local bank</li> <li>▪ a Student Assistance Foundation (SAF) Campus Outreach Manager</li> </ul> <ul style="list-style-type: none"> <li>❖ budgeting basics</li> <li>❖ the pros and cons of credit</li> <li>❖ learning to save</li> <li>❖ smart spending</li> </ul> <p>(Note: if funds are budgeted for this event, include information such as: <i>Refreshments and a drawing will be provided to encourage attendance.</i>)</p>
Publications / Flyers / Newsletters / Websites	<ul style="list-style-type: none"> <li>• ___ % of ___ grade students will be provided with financial aid awareness information at least (<u>#</u>) times per year through the _____. The (<u>staff position</u>) will be responsible for providing this information.</li> </ul> <ul style="list-style-type: none"> <li>▪ student newspaper</li> <li>▪ Student Guide to Federal Student Aid</li> <li>▪ websites provided by GEAR UP Financial Aid Manager</li> </ul>
Financial Aid Presentation on Campus Visit	<ul style="list-style-type: none"> <li>• ___ grade students will participate in a financial aid presentation while on their (<u>name of college</u>) visit.</li> </ul>
<b><i>B. Parent participation in financial aid awareness and planning activities and/or curriculum</i></b>	
Flyers / Mailings / Newsletter	<ul style="list-style-type: none"> <li>• 100% of ___ grade parents will receive financial aid information at least (<u>#</u>) times per year, through _____. The (<u>staff position</u>) will be responsible for providing this information.</li> </ul> <ul style="list-style-type: none"> <li>▪ a letter to parents about financial aid</li> <li>▪ a parent newsletter</li> <li>▪ financial aid materials distributed at parent nights</li> </ul>
Financial Aid and Literacy Guest Speaker	<ul style="list-style-type: none"> <li>• The (<u>staff position</u>) will schedule and host a financial aid parent night with a presentation by _____. ___ % of ___ grade parents will attend as evidenced by a sign-in sheet. Refreshments and a drawing will be provided to encourage attendance.</li> </ul> <ul style="list-style-type: none"> <li>▪ the Montana GEAR UP Financial Aid Manager</li> <li>▪ a college representative</li> <li>▪ a Student Assistance Foundation (SAF) Campus Outreach Manager</li> </ul> <ul style="list-style-type: none"> <li>• The (<u>staff position</u>) will schedule and host a financial literacy parent night for parents of ___ grade students. A representative from _____ will present on _____. ___ % of the parents will attend as evidenced by a sign-in sheet.</li> </ul> <ul style="list-style-type: none"> <li>▪ Consumer Credit Counseling</li> <li>▪ the Montana Credit Union Network</li> </ul>

	<ul style="list-style-type: none"> <li>▪ the local bank</li> <li>▪ the Student Assistance Foundation (SAF)</li> </ul> <ul style="list-style-type: none"> <li>❖ budgeting basics</li> <li>❖ the pros and cons of credit</li> <li>❖ learning to save</li> <li>❖ smart spending</li> </ul>
MCIS	<ul style="list-style-type: none"> <li>• ___ % parents will attend the MCIS workshop coordinated by the <i>(staff position)</i> at the ___ grade parent night. Parents will utilize MCIS to research financial aid information as well as college cost comparisons.</li> </ul>
Parent Center	<ul style="list-style-type: none"> <li>• The <i>(staff position)</i> will solicit one parent volunteer to organize, display, and update <i>(frequency)</i> financial aid and literacy information/resources in the parent center.</li> </ul>
FAFSA Preparation	<ul style="list-style-type: none"> <li>• ___ % of parents of 11<sup>th</sup> grade parents will complete a mock FAFSA during a financial aid night coordinated by <i>(staff position)</i>.</li> <li>• ___ % of parents of 11<sup>th</sup> grade students will be introduced to the FAFSA4caster website (<a href="http://www.fafsa4caster.ed.gov">www.fafsa4caster.ed.gov</a>) and will create a login account during the financial aid night coordinated by <i>(staff position)</i>.</li> </ul>
<b><i>C. Professional development for counselors on financial aid</i></b>	
Financial Aid Workshops or Presentations	<ul style="list-style-type: none"> <li>• The school counselor will attend _____ to increase their knowledge of financial aid. <ul style="list-style-type: none"> <li>▪ the MPSEOC fall counselor update</li> <li>▪ a financial aid presentation at the GEAR UP fall conference</li> <li>▪ the 7<sup>th</sup> and 8<sup>th</sup> grade financial aid awareness presentation by the Montana GEAR UP Financial Aid Manager</li> </ul> </li> </ul>
Meet with Financial Aid Representatives from Colleges	<ul style="list-style-type: none"> <li>• The school counselor will meet with a financial aid representative from <i>(name of college)</i>. The information obtained will be passed onto students, parents and staff through _____.</li> <li>▪ a class presentation</li> <li>▪ the GEAR UP class</li> <li>▪ a parent night</li> <li>▪ the parent newsletter</li> </ul>

**Objective 2.2 – Increase scholarship participation and qualification**

<b><i>A. Student awareness and participation in scholarship opportunities</i></b>	
Achievement Grant	<ul style="list-style-type: none"> <li>• ___ % of ___ grade students will participate in an Achievement Grant awareness activity coordinated by the <i>(staff position)</i>.</li> <li>• ___ % of all eligible juniors will complete and submit an application for the GEAR UP Achievement Grant. The <i>(staff position)</i> will encourage students to apply and send the applications to Montana GEAR UP.</li> </ul>

Pathways Scholarship	<ul style="list-style-type: none"> <li>• ___ % of ___ grade students will participate in a Pathways Scholarship awareness activity coordinated by (<i>staff position</i>).</li> </ul>
Web-based Resources	<ul style="list-style-type: none"> <li>• ___ grade students will utilize the internet to research and select a scholarship. ___ % of the students will complete the application as a graded assignment in their (<i>name of class</i>) class.</li> </ul> <p>Potential websites to search:</p> <ul style="list-style-type: none"> <li>▪ MCIS: <a href="http://www.smartaboutcollege.org">www.smartaboutcollege.org</a></li> <li>▪ <a href="http://www.fastweb.com">www.fastweb.com</a></li> <li>▪ <a href="http://www.fastaid.com">www.fastaid.com</a></li> <li>▪ <a href="http://www.collegeboard.com/student/pay">www.collegeboard.com/student/pay</a></li> <li>▪ college website</li> </ul>
Local, State, and National Scholarships	<ul style="list-style-type: none"> <li>• ___ grade students will research and complete at least one scholarship application, as monitored by the (<i>staff position</i>).</li> <li>• Our school will sponsor an essay scholarship for ___ grade students using local (<i>GEAR UP/other</i>) funds. The (<i>staff position</i>) will coordinate the scholarship, using a committee to determine the essay topic and to score the essays.</li> <li>• ___ grade students will write a practice scholarship essay in their (<i>name of class</i>) class. ___ % of students will receive a grade of ___ or better on the essay.</li> </ul>
Portfolios	<ul style="list-style-type: none"> <li>• ___ % of ___ grade students will update their portfolios in their (<i>name of class</i>) class to make sure all necessary information is included for completing scholarship applications and essays.</li> </ul>

**GOAL 3: PROVIDE ACADEMIC RIGOR AND SUPPORT IN ORDER TO IMPROVE STUDENT OPPORTUNITIES AND ENRICHMENT**

**Objective 3.1 – Increase the academic performance and preparation for postsecondary education for GEAR UP students**

<b>A. Student participation in college prep curriculum</b>	
<i>Activity</i>	<i>Plan &amp; Target</i>
MUS College Prep Curriculum / Rigorous Core	<ul style="list-style-type: none"> <li>• ___ % of ___ grade students will register for classes that fulfill college prep curriculum. The (<u>staff position</u>) will encourage participation and monitor progress.</li> <li>• ___ % of ___ grade students will register for classes that fulfill the rigorous core track, as evidenced by enrollment. The (<u>staff position</u>) will encourage participation and monitor progress.</li> <li>• The (<u>staff position</u>) will meet with all ___ grade students before registration in their (<u>name of class</u>) class to encourage participation in honors courses. ___ % of ___ grade students will register in at least one honors course.</li> <li>• (#) ___ grade students will participate in at least one dual credit class offered through (<u>name of college</u>), as evidenced by registration records and monitored by the (<u>staff position</u>).</li> <li>• ___ % of 11<sup>th</sup> grade students will participate in the Montana University System Writing Assessment (MUSWA). The (<u>staff position</u>) will provide information and encourage participation.</li> </ul> <p>For more information: <a href="http://mus.edu/asa/hscp/index.asp">http://mus.edu/asa/hscp/index.asp</a></p>
Pre-AP/AP Courses	<ul style="list-style-type: none"> <li>• ___ % of ___ grade students will enroll in Pre-AP courses. Placement will be determined by AP teachers and enrollment monitored by administration.</li> <li>• Our school, led by the administrator will implement an AP class this school year. ___ % of ___ grade students will enroll in at least one AP course.</li> </ul>
<b>B. Efforts to assist students to be promoted to the next grade level and dropout prevention efforts</b>	
Tutoring	<ul style="list-style-type: none"> <li>• A (<u>before/during/after</u>) school tutoring program with a (<u>staff position</u>) will be offered to ___ grade students ___ days per week. At least (#) students will attend regularly, as evidenced by a sign-in sheet.</li> </ul>
Credit Recovery	<ul style="list-style-type: none"> <li>• ___ grade students who are failing a class will be given the opportunity to recover the credit through _____. Of those students, ___ % will participate and reach their individual academic goal. <ul style="list-style-type: none"> <li>▪ PLATO</li> <li>▪ a re-do packet</li> <li>▪ Nova-Net</li> </ul> </li> </ul>
Study skills	<ul style="list-style-type: none"> <li>• ___ % of ___ grade students will complete a learning style self-assessment during their (<u>name of class</u>) class.</li> </ul>

	<ul style="list-style-type: none"> <li>• All ___ grade students will be required to participate in a study skills unit. 100% of students will earn a ___ or better in the class.</li> </ul>
Mentoring	<ul style="list-style-type: none"> <li>• A mentoring program will be implemented for ___ grade students, with _____ serving as mentors. Students will be recruited based on _____. The (<i>staff position</i>) will recruit mentors and monitor the program. (<u>#</u>) students will participate in the program.</li> <li>• (<u>#</u>) ___ grade students will participate in a mentoring program with _____ serving as mentors. Students will be recruited based on _____. The (<i>staff position</i>) will recruit mentors and monitor the program. ___% of students participating in the program will be promoted to the next grade level. <ul style="list-style-type: none"> <li>▪ older high school students</li> <li>▪ college students</li> <li>▪ teachers</li> <li>▪ school staff</li> <li>▪ community members</li> </ul> </li> <li>❖ grades</li> <li>❖ attendance</li> <li>❖ behavior</li> <li>❖ teacher referral</li> <li>❖ low test scores</li> <li>❖ environmental risk factors</li> </ul>
Resources	<ul style="list-style-type: none"> <li>• All ___ grade students will be given student planners to promote organizational and study skills. Students will be required to record assignments, test dates, and other information on a daily basis at the end of each class period. Teachers will monitor completion.</li> <li>• Necessary academic materials such as _____ will be provided for ___ grade students in order to assist students in their academic achievement in all subject areas. <ul style="list-style-type: none"> <li>▪ pens/pencils</li> <li>▪ dictionary &amp; thesaurus</li> <li>▪ flash drive</li> <li>▪ notebooks/binders</li> <li>▪ calculators</li> <li>▪ school supplies</li> </ul> </li> <li>• A _____ will be purchased and placed in the (<i>location</i>) for use by (<i>staff position</i>) to integrate technology into the curriculum and to support instruction to increase student proficiency. <ul style="list-style-type: none"> <li>▪ Smart Board</li> <li>▪ lumens projector</li> <li>▪ computer</li> </ul> </li> </ul>

Parental Outreach	<ul style="list-style-type: none"> <li>• (<i>Frequency</i>) progress reports will be sent home to ___ grade parents.</li> <li>• (<i>Name of school/Mascot</i>) postcards will be made available to all teachers to support communication with all parents. Teachers will send them out (<i>frequency</i>) to share student success.</li> </ul>
Intervention Team	<ul style="list-style-type: none"> <li>• An intervention team made up of (<i>name of team member positions</i>) will meet on a (<i>frequency</i>) basis to develop an intervention plan to identify and support students at-risk for failing at the (<i>middle/high school</i>). ___ % of students will show improvement.</li> </ul>
Student Assistance Meetings	<ul style="list-style-type: none"> <li>• The (<i>staff position</i>) will hold a _____ meeting (<i>frequency</i>) with ___ grade students. In addition to presenting postsecondary topics, the purpose of the meetings will be to review academics, provide resources and support, and monitor student progress. ___ % of students will attend. <ul style="list-style-type: none"> <li>▪ lunch meeting</li> <li>▪ study hall</li> <li>▪ after school</li> </ul> </li> </ul>
At Risk Programs / Advocacy	<ul style="list-style-type: none"> <li>• The (<i>staff position</i>) will recruit _____ to serve as advocates for at-risk ___ grade students. Advocates will meet with their selected student at least (<i>frequency</i>). (<i>#</i>) students will participate in the advocacy program. <ul style="list-style-type: none"> <li>▪ teachers</li> <li>▪ counselors</li> </ul> </li> </ul>
<b><i>C. Teacher participation in professional development supporting increased student expectations and academic rigor</i></b>	
Montana GEAR UP Supported Professional Development	<ul style="list-style-type: none"> <li>• 100% of school staff will be given a copy of the GEAR UP Supported Professional Development Opportunities two times per year. (<i>% or #</i>) middle school staff and (<i>% or #</i>) high school staff will attend at least (<i>#</i>) opportunity(ies). All participants will complete a GEAR UP professional development (PD) feedback form and return it to the state office.</li> </ul>
School Initiated PD	<ul style="list-style-type: none"> <li>• (<i>% or #</i>) of (<i>MS/HS</i>) staff will participate in (<i>name of training</i>).</li> </ul> <p>See current PD grid at <a href="http://www.gearup.mus.edu/administration.htm">www.gearup.mus.edu/administration.htm</a></p>
<b><i>D. Teacher participation in professional development supporting increased cultural awareness and culturally relevant curriculum</i></b>	
Cultural Sensitivity and Awareness PD and Training	<ul style="list-style-type: none"> <li>• (<i>#</i>) staff will attend out of school _____ to support cultural sensitivity and awareness for all students. <ul style="list-style-type: none"> <li>▪ Indian Education for All (IEFA) Best Practices</li> <li>▪ Montana Indian Education Association (MIEA) annual conference</li> <li>▪ MEA/MFT-Indian Education for All Sectionals</li> </ul> </li> <li>• (<i>#</i>) staff will attend in-house _____ training to support cultural sensitivity and awareness for all students.</li> </ul>

	<ul style="list-style-type: none"> <li>▪ district PIR</li> <li>▪ Character Ed</li> <li>▪ Framework of Poverty</li> <li>▪ regional meetings</li> <li>▪ webinars <a href="http://www.opi.mt/indianed/">www.opi.mt/indianed/</a></li> <li>▪ IEFA school coach, other staff</li> </ul> <ul style="list-style-type: none"> <li>• (#) new staff members will attend a (<i>name of training</i>) training for the purpose of receiving an overview of cultural/community awareness.</li> </ul>
Indian Education for All PD Across the Curriculum	<ul style="list-style-type: none"> <li>• (#) (<i>MS/HS</i>) staff will receive IEFA PD from _____ for implementing State Standards curriculum instruction in (<i>content areas</i>) for ___ grade. <ul style="list-style-type: none"> <li>▪ IEFA Best Practices Conference</li> <li>▪ IEFA Institutes</li> <li>▪ MIEA Conference</li> <li>▪ MEA/MFT Conference</li> <li>▪ University, College, or Tribal College Institutes/Trainings/Courses</li> <li>▪ OPI IEFA online course (include course name) <a href="http://www.opi.mt.indianed/">www.opi.mt.indianed/</a></li> <li>▪ the Montana Historical Society</li> <li>▪ the school library by IEFA</li> </ul> </li> <li>• Our school board 'Indian Education For All' policy will be reviewed by the (<i>staff position</i>) with ___ % of staff at a (<i>staff meeting/PIR day</i>).</li> </ul>
Native Language Instruction for Staff	<ul style="list-style-type: none"> <li>• Native language teacher will provide language instruction for (#) staff to support native language, cultural and community sensitivity.</li> </ul>
<b><i>E. Student participation in academic year enrichment activities</i></b>	
Reading Enrichment	<ul style="list-style-type: none"> <li>• ___ % of ___ grade students will participate in _____ for reading enrichment, as directed by (<i>staff position</i>) <ul style="list-style-type: none"> <li>▪ Accelerated Reading (AR)</li> <li>▪ literature circles</li> <li>▪ family night literacy</li> <li>▪ native literature school read</li> <li>▪ the We All Read Program</li> <li>▪ the Drop Everything and Read Program</li> <li>▪ a book club</li> <li>▪ a community school read</li> </ul> </li> </ul>
Field Trips	<ul style="list-style-type: none"> <li>• ___ % of ___ grade students will participate in a field trip to (<i>location</i>) with the (<i>staff position</i>) to support the core content area of (<i>name of class</i>). Students will complete a _____.</li> <li>▪ research project</li> <li>▪ written paper</li> <li>▪ GEAR UP or school newsletter article</li> </ul>

	<ul style="list-style-type: none"> <li>▪ Power Point/presentation</li> <li>• ___ % of ___ grade students will participate in a field trip to (<u>activity/location</u>) with the (<u>staff position</u>) for _____ enrichment. <ul style="list-style-type: none"> <li>▪ music appreciation</li> <li>▪ visual arts</li> <li>▪ performing arts</li> <li>▪ cultural</li> </ul> </li> </ul>
Career Option Trainings and/or Career Club Participation	<ul style="list-style-type: none"> <li>• (<u>% or #</u>) of ___ grade students will participate in _____ with the (<u>staff position</u>) who will keep a sign-in sheet for attendance. <ul style="list-style-type: none"> <li>▪ AISES Club</li> <li>▪ Forensic Fridays</li> <li>▪ Space Club</li> </ul> </li> </ul>
State Conferences, Contests, Meetings to Support Academic Enrichment	<ul style="list-style-type: none"> <li>• (<u>#</u>) of ___ grade students will attend _____ to support student leadership and/or academic scholarship. <ul style="list-style-type: none"> <li>▪ Expanding Your Horizons</li> <li>▪ MIEA youth track</li> <li>▪ specific college Native Preview Day</li> <li>▪ Academic Olympics</li> </ul> </li> <li>• (<u>#</u>) ___ grade students will receive instruction (<u>length &amp; frequency</u>) to complete a science fair project for the regional science fair at (<u>location</u>). The (<u>MS or HS</u>) teachers support this and give extra credit for all students competing in the fair.</li> </ul>
Technology Activities	<ul style="list-style-type: none"> <li>• ___ % of ___ grade students will use (<u>program name</u>) for enrichment for the _____, directed by the (<u>staff position</u>). This will occur (<u>frequency/time of year</u>). <ul style="list-style-type: none"> <li>▪ Global positioning workshop</li> <li>▪ Video Club</li> <li>▪ Calculator proficiency workshop</li> </ul> </li> </ul>
<b><i>F. Student participation in summer enrichment activities, e.g., State and local summer programs, field trips, etc.</i></b>	
GEAR UP state summer camps	<ul style="list-style-type: none"> <li>• All students will be given the opportunity to participate in the GEAR UP state summer camps. A letter will be sent out to parents and students, and students will be recruited and encouraged to attend by the GEAR UP liaison and past camp participants. ___ % of our GEAR UP students will apply for a summer camp.</li> </ul>
Other Summer Camps	<ul style="list-style-type: none"> <li>• The (<u>staff position</u>) will inform all GEAR UP students and their parents of summer enrichment opportunities through (<u>method</u>) and will assist any interested student with the application process.</li> </ul>
<b><i>G. Student proficiency in reading tests</i></b>	
Reading Intervention and Tutoring Support	<ul style="list-style-type: none"> <li>• (<u>% or #</u>) of ___ grade students scoring below proficient on a _____ reading assessment will receive tutoring support using _____ from the (<u>staff position</u>). ___ % of students will show an increase in proficiency by (<u>time of year</u>).</li> </ul>

	<ul style="list-style-type: none"> <li>▪ district</li> <li>▪ STAR</li> <li>▪ EXPLORE/PLAN</li> <li>▪ Response to Intervention (RTI)</li> <li>▪ Measures of Academic Progress (MAP)</li> </ul> <ul style="list-style-type: none"> <li>❖ Reading 180</li> <li>❖ Nova Net</li> <li>❖ PLATO</li> <li>❖ in-class strategies</li> <li>❖ a one-on-one intervention</li> </ul>
Reading / Writing for Proficiency	<ul style="list-style-type: none"> <li>• All ___ grade students will participate in reading activities for proficiency by use of _____ with the <i>(staff position)</i>. ___ % of students will show an increase in proficiency by <i>(time of year)</i>. <ul style="list-style-type: none"> <li>▪ Sustained Silent Reading (SSR)</li> <li>▪ Accelerating Maximum Potential (AMP)</li> <li>▪ Accelerated Reading (AR)</li> <li>▪ 6 Minute fluency program</li> <li>▪ CRT release items</li> </ul> </li> <li>• All ___ grade students will participate in writing activities for proficiency by use of _____ with the <i>(staff position)</i>. ___ % of students will show an increase in proficiency by <i>(time of year)</i>. <ul style="list-style-type: none"> <li>▪ Step Up to Writing/6 + 1 Trait Writing</li> <li>▪ 4 Square Writing Model</li> <li>▪ CRT release items</li> </ul> </li> </ul>
<b>H. Student proficiency in math tests</b>	
Math Intervention and Tutoring Support	<ul style="list-style-type: none"> <li>• (<i>% or #</i>) of ___ grade students scoring below proficient on a _____ math assessment will receive tutoring support using _____ from <i>(staff position)</i>. ___ % of students will show an increase in proficiency by <i>(time of year)</i>. <ul style="list-style-type: none"> <li>▪ district</li> <li>▪ STAR</li> <li>▪ EXPLORE/PLAN</li> <li>▪ Response to Intervention (RTI)</li> <li>▪ Measures of Academic Progress (MAP)</li> </ul> </li> <li>❖ Accelerated Math (AM)</li> <li>❖ Nova-Net</li> <li>❖ PLATO</li> <li>❖ in-class strategies</li> <li>❖ a one-on-one intervention</li> </ul>
Math Support for Proficiency	<ul style="list-style-type: none"> <li>• All ___ grade students will participate in math activities for proficiency by use of _____</li> </ul>

	<p>with the (<i>staff position</i>). ___ % of students will show an increase in proficiency by (<i>time of year</i>).</p> <ul style="list-style-type: none"> <li>▪ leveled math activities</li> <li>▪ Math Facts in a Flash</li> <li>▪ in-class strategies</li> <li>▪ Accelerated Math (AM)</li> <li>▪ CRT release items</li> </ul>
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**Objective 3.2 – Increase the rate of high school graduation and participation in postsecondary education for GEAR UP students**

<b>A. Transition to high school activities/plan</b>	
8 <sup>th</sup> Grade Orientation / Transition	<ul style="list-style-type: none"> <li>• ___ % of 8<sup>th</sup> grade students will participate in _____ for orientation/transition activities organized by the (<i>staff position</i>).</li> <li>▪ tours of the high school</li> <li>▪ meeting with high school teachers</li> <li>▪ exchanging 8<sup>th</sup> grade teachers with high school teachers for a day</li> <li>▪ 8<sup>th</sup> grade orientation day</li> <li>▪ summer orientation day with parents</li> <li>▪ student shadowing, question/answer session</li> <li>▪ high school speaker's presentation</li> <li>▪ high school Club/activity showcase</li> </ul>
Course Scheduling Information	<ul style="list-style-type: none"> <li>• ___ % of ___ grade students will receive course scheduling information for high school requirements from the (<i>staff position</i>) during (<i>name of class/event</i>) to introduce _____.</li> <li>▪ high school graduation requirements</li> <li>▪ honors courses/AP/dual credit</li> <li>▪ the MUS entrance requirements</li> <li>▪ GPA</li> <li>▪ elective options</li> <li>▪ the registration policies</li> <li>▪ how to read a transcript</li> <li>▪ completing a class schedule</li> <li>▪ the high school handbook</li> </ul>
Parent Involvement	<ul style="list-style-type: none"> <li>• ___% of ___ grade parents will help support 8<sup>th</sup> grade orientation and transition by participating in _____.</li> <li>▪ an orientation planning committee</li> <li>▪ the 8<sup>th</sup> grade orientation</li> <li>▪ a parent phone tree</li> <li>▪ a parent school liaison</li> <li>▪ volunteer work providing orientation information for the parent center information.</li> </ul>
<b>B. Improve attendance rate/unexcused absence rate (5 absences or less per quarter)</b>	
Attendance Awards	<ul style="list-style-type: none"> <li>• High school students who are absent (<i>#</i>) days or less are exempted from semester finals in accordance with school policy found in the student handbook. ___% of students will</li> </ul>

	<p>qualify.</p> <ul style="list-style-type: none"> <li>• <i>(Middle/High)</i> school students with <i>(#)</i> or fewer absences for the <i>(semester/year)</i> will be awarded with _____. ____% of students will qualify. <ul style="list-style-type: none"> <li>▪ recognition at the end of year awards assembly</li> <li>▪ a letter of commendation from the superintendent</li> <li>▪ a pizza party</li> <li>▪ a (<i>\$</i>) savings bond</li> <li>▪ a (<i>\$</i>) gift card</li> <li>▪ a flash drive</li> <li>▪ college promotional incentives such as caps, T-shirts, sweatshirts</li> </ul> </li> </ul>
Monitoring and Interventions to Improve Attendance	<ul style="list-style-type: none"> <li>• Attendance will be monitored daily by the <i>(staff position)</i>; the attendance improvement program found in the student handbook will be implemented when a student has accumulated <i>(#)</i> unexcused absences per <i>(quarter/semester)</i>.</li> <li>• When ____ grade students have reached <i>(#)</i> absences, the <i>(staff position)</i> will meet with them individually to _____. <ul style="list-style-type: none"> <li>▪ develop an attendance agreement</li> <li>▪ set up a daily check-in for student with <i>(staff position)</i></li> <li>▪ arrange transportation to school as needed</li> </ul> </li> <li>• <i>(Middle/High)</i> school will allow <i>(name of agency)</i> to provide <i>(name of services)</i> on campus to keep students at school in order to improve attendance and reduce tardies.</li> </ul>
Parent Involvement	<ul style="list-style-type: none"> <li>• The <i>(staff position)</i> will make daily phone calls to parents to check on absences.</li> <li>• The <i>(staff position)</i> will notify parents when their ____ grade student has reached <i>(#)</i> absences as a warning they are close to the maximum allowable per <i>(quarter/semester)</i>.</li> <li>• Letters congratulating parents on their ____ grade student's good attendance will be sent by the <i>(staff position)</i> each <i>(quarter, semester, year)</i>.</li> <li>• Letters to parents addressing concerns on their student's poor attendance will be sent by the <i>(staff position)</i> when students have reached <i>(#)</i> days absent.</li> <li>• Meetings with parents regarding their ____ grade student's poor attendance will be held with the <i>(staff position)</i> when they have reached <i>(#)</i> days absent.</li> </ul>